Schedule 3
FORM ECSRC – MC

NOTIFICATION OF MATERIAL CHANGE
PURSUANT TO SECTION 98(3) OF THE SECURITIES ACT, 2001

Date of Report 06th Dec 2024

The.Bank.of.Nevis.Limited
(Exact name of reporting issuer as specified in its charter)

Territory and date of Incorporation - 29th Aug 1985

Issuer Registration Number: BON290885KN

Main Street, Charlestown, Nevis
(Address of principal office)

Reporting issuer's:

Telephone number (including area code): (869)469-5564

Fax Number: (869) 469-4798

E-mail address: info@thebankofnevis.com

,
(Former name or former address, if changed since last report)

Set out all relevant information relating to material change(s) in the company.

Effective 2nd December 2024, Mrs. Monique Pogson joined the Bank as the Senior Manager, Retail Banking.

SIGNATURES

A Director and the Chief Executive Officer or Corporate Secretary shall sign the Notification of Material Change Report on behalf of the company. By so doing each certifies that he has made diligent efforts to verify the material accuracy and completeness of the information herein contained.

Name of Chief Executive Officer/Corporate Secretary:

Cindy Herbert

Signature

9th December 2024
Date

Name of Director:

Laurie Lawrence

Signature

9th December, 2024
Date

INFORMATION TO BE INCLUDED IN FORM ECSRC - MC

1. Changes in Control of Reporting Issuer.

(a) If, to the knowledge of management, a change in control of the reporting issuer has occurred, state the following:

(i) Name of the person(s) who acquired such control.

(ii) The amount and the type of the consideration used by such person(s).

(iii) The basis of the control.

(iv) The date and a description of the transaction(s) which resulted in the change in control.

(v) The percentage of voting securities of the reporting issuer now beneficially owned directly or indirectly by the person(s) who acquired control.

(vi) The identity of the person(s) from whom control was assumed.

(vii) State the terms of any loans or pledges obtained by the new control group for the purpose of acquiring control, and the names of the lenders or pledges.

(viii) Any arrangements or understandings among members of both the former and new control groups and their associates with respect to election of directors or other matters should be described.

2. Acquisition or Disposal of Assets of Reporting Issuer.

(a) Where the reporting issuer or any of its subsidiaries has acquired or disposed of a significant amount of assets, otherwise than in the ordinary course of business, furnish the following information:

(i) The date and manner of the acquisition or disposal and a brief description of the assets involved.

(ii) The nature and amount of consideration given or received therefor. Outline the principle followed in determining the amount of such consideration.

(iii) In the case of a disposal, the excess or deficit of the proceeds over or under the book value of the asset.

(iv) The identity of the person(s) from whom the assets were acquired or to whom they were sold. Describe the nature of any material relationship between such person(s) and the reporting issuer or any of its affiliates, any director or officer of the reporting issuer, or any associate of any such director or officer.

(v) In the case of a director or officer, include the office held.

(vi) If the transaction being reported is an acquisition, identify the source(s) of the funds used unless all

or any part of the consideration used is a loan made in the ordinary course of business by a bank. In such a case, the identity of the bank shall be omitted provided a request for confidentiality has been made.

(vii) Financial statements of the business acquired shall be filed for the previous two financial years, or from incorporation, whichever is shorter.

(b) If any assets so acquired by the reporting issuer or its subsidiaries constituted plant, equipment or other physical property, state the nature of the business in which the assets were used by the vendors. Indicate what use the reporting issuer will make of the newly acquired property.

(c) Provide all relevant information concerning:
(i) any transaction between any reporting issuer and any wholly-owned subsidiary of such person;
(ii) any transaction between two or more wholly-owned subsidiaries of any reporting issuer; or
(iii) the redemption or other acquisition of securities from the public, or the sale or other disposal of securities to the public, by the issuer of such securities.

3. Bankruptcy of Reporting Issuer.

(a) If the firm has filed for bankruptcy, identify the circumstances resulting in such bankruptcy. Describe any plan of reorganisation or liquidation and the identity of the receiver, fiscal agent or similar officer and date of appointment.

(b) If an order confirming a plan of reorganisation, arrangement or liquidation has been entered by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the reporting issuer or its parent, provide the following:

(1) the identity of the court or governmental authority;

(2) a copy of the court order or other order;

(3) a fair summarisation of the material features of the plan;

(4) the number of shares or other units of the reporting issuer or its parent issued and outstanding, the number reserved for future issuance in respect of claims and interests filed and allowed under the plan, and the aggregate total of such numbers; and

(5) information as to the assets and liabilities of the reporting issuer or its parent as of the date the order confirming the plan was entered, or a date as close thereto as practicable. Such information may be presented in the form in which it was furnished to the court or governmental authority.

4. Changes of Reporting Issuers Auditor

(a) If an independent auditor who was previously engaged as the principal auditor to audit the reporting issuers financial statements, or an independent auditor upon whom the principal auditor expressed reliance in its report regarding a significant subsidiary, resigns, (or declines to stand for re-election after the completion of the current audit) or is dismissed, provide all necessary information. Describe

circumstances surrounding such change. Include reasons and any other pertinent information.

(b) If a new independent auditor has been engaged as either the principal auditor to audit the reporting issuers financial statements or as an independent auditor on whom the principal auditor has expressed, or is expected to express, reliance in its report regarding a significant subsidiary, provide details about the new auditor. Give details including name of new auditor, relevant experience and other pertinent details.

(c) The resignation or dismissal of an independent auditor, or its declination to stand for re-election, is a reportable event separate from the engagement of a new independent auditor. On some occasions two reports on Form ECSRC – MC will be required for a single change in auditors, the first on the resignation (or declination to stand for re-election) or dismissal of the former auditor and the second when the new auditor is engaged. Information required in the second Form ECSRC – MC in such situations need not be provided to the extent it has been previously reported in the first such Form ECSRC – MC.

5. Change in Executive Officers and Other Key Personnel of the Company

(a) If a new executive officer or other key personnel have been appointed, complete and submit Form ECSRC –MC, along with a completed biographical profile form for each new appointee using the template identified in appendix 1.

6. Change in Directorate of Reporting Issuer

(a) Appointments

If a new director has been elected, complete and submit the Form ECSRC – MC, along with a completed biographical profile form for each new director,using the template identified in Appendix 2.

(b) Resignations/Removals

(i) If a director has resigned or declined to stand for re-election to the board of directors since the date of the last annual meeting of shareholders because of a disagreement with the reporting issuer on any matter relating to the reporting issuers operations, policies or practices, or if the director has been removed for cause from the Board of Directors, disclose the following information:

a. the date of such resignation, declination to stand for re-election or removal;
b. any position held by the director on any committee of the board of directors at the time of the director's resignation, declination to stand for re-election or removal;

c. a brief description of the circumstances representing the disagreement that the reporting issuer believes caused, in whole or in part, the director's resignation, refusal to stand for re-election or removal.

(ii) If the director who has resigned or declined to stand for re-election to the board of directors has furnished the reporting issuer with any written correspondence concerning the circumstances surrounding his/her disagreement with the reporting issuer on any matter relating to the reporting issuer's operations, policies or practices and requested that the matter be disclosed, the reporting issuer shall prepare and submit a summary of the directors description of the disagreement and file a copy of the Form ECSRC-

MC.

(iii) If the reporting issuer disputes the description provided by the director as being incorrect or incomplete, it may include a brief statement presenting its position on the matter.

7. Alternation of reporting issuers constitution

(a) If a reporting issuer amends its articles of incorporation or by-laws, disclose the following information:

a. The effective date of the amendment; and
b. A description of the provision adopted or changed by amendment and, if applicable, the previous provision.

(i) If the reporting issuer had changed its fiscal year from that used in its most recent filing with the Commission other than by means of:

a. A submission to a vote of security holders; or
b. An amendment to its articles of incorporation or by-laws

Disclose the date of such determination, the date of the new fiscal year end and the date on which the form on which the report covering the transition period will be filed.

8. Changes or proposed changes in the capital structure of reporting issuer

Private sales of securities amounting to or in excess of 5 per cent of a reporting issuer's outstanding shares of that class would be reported under this item. Public offerings registered with the Commission need not be disclosed under this item. Investors can use the information provided under this item to determine the amount of capital raised by the reporting issuer as well as the potential dilutive effect of reported private sales.

9. Changes in rights attaching to a class of securities of reporting issuer

A reporting issuer must disclose material changes to instruments that define the rights of shareholders (such as a company's governing documents) or material limitations on the rights of security holders that result from the issuance or modification of another class of securities. Examples of such changes could include loan terms restricting dividend payments or the issuance of preferred stock.

10. Other reportable material events

A reporting issuer may report any events that are material to the company's operations but are not specifically required elsewhere in the ECSRC-MC.

APPENDIX 1
BIOGRAPHICAL DATA FORMS
EXECUTIVE OFFICERS AND OTHER KEY PERSONNEL OF THE COMPANY

Name: Monique Pogson Position: Senior Manager, Retail Banking

Mailing Address: The Bank of Nevis Building, Main Street

Telephone No.: 4695564

List jobs held during past five years (including names of employers and dates of employment). Give brief description of **current** responsibilities.

Employer Name	Position	Start Date	End Date	Brief Description of Responsibilities
Sun Bank International Ltd.	Chief Operations Officer	June 2023	November 2024	As a newly licenced bank responsibilities included leveraging my extensive experience in the banking industry to set the groundwork for operational efficiency. Spearheaded the development and implementation of comprehensive business strategies and operational plans, ensuring alignment with the company's vision. Establishing policies that fostered a positive company culture and

				oversaw client onboarding, servicing, and satisfaction initiatives. Data analysis and metrics to assess performance and report generation for the CEO and Board of Directors. As a key member of the executive team, partnering with the CEO on strategic initiatives and executive management activities, this included managing relationships with key partners and vendors, and acting as the CEO's deputy when required. Responsible for overseeing the daily operations of the company and the work of staff as it relates to the operations of their various departments. Oversight of operational activity such as client onboarding, servicing and satisfaction. In addition,

				oversight of marketing, accounting and human resources. Serve as assistant corporate secretary on behalf of the bank.
The Bank of Nevis Limited	Senior Manager, Investment & Treasury	December, 2016	June, 2023	Responsible for actively managing the Investment and Treasury Portfolios (in excess of USD129 million) ensuring that procedures are followed in order to manage and control the risk and quality of investment securities. Recommend new investment Manage the Group's treasury operations, including liquidity management for the Branches and the Group,

					foreign exchange management and management of associated risks in accordance with statutory requirements and the policies and procedures of the bank. Serve as the Group's primary liaison officer for establishing and maintaining relationships with investment brokers and correspondent banks. Serve on the Internal Management Investment Committee, Asset – Liabilities Committee, Building Planning Committee, Budget Committee as well as reporting to the Board level Investment Committee and Risk Committee.
					Serve as Principal, licensed by the Eastern Caribbean

					Securities Regulations Commission, managing the Brokerage Unit operations ensuring client satisfaction while meeting regulatory requirements. Ensuring KYC compliance of all customer records in accordance with regulatory requirements and the bank's policies and procedures. Act as key liaison with the external auditors with respect to the brokerage audit function and the audit of the Group's Pension Plan. A member of the Investment Working Group across the OECS.
					Assist with the management of the Finance Department – including assisting with the management of the annual financial audit, pension plan audit, annual

				budget preparation and analysis and serving as the designate in the absence of the Chief Financial Officer. Administrative duties including overseeing the accounts payable and requisition process, payroll approval and reconciliation supervision. Serve as an authorized internal and external signatory for the bank.

Education (degrees or other academic qualifications, schools attended, and dates):

Academic Qualification	School Attended	Start Date	End Date
Master of Business Administration – Finance Specialization	University of Technology Jamaica	2011-07-25	2013-05-30
Master of Business Administration – Finance Specialization	University of Technology Jamaica	2011-07-25	2013-05-30
Bachelor of Science in Banking and Finance	University of the West Indies, Mona Campus (Jamaica)	2005-08-27	2010-06-28

Also a Director of the company Yes X-No

If retained on a part time basis, indicate amount of time to be spent dealing with company matters:

full time

Use additional sheets if necessary.

APPENDIX 2 - BIOGRAPHICAL DATA FORMS
DIRECTORS OF THE COMPANY

Name: Monique Pogson Position: Senior Manager, Retail Banking

Mailing Address: The Bank of Nevis Building, Main Street

Telephone No.: 4695564

List jobs held during past five years (including names of employers and dates of employment).
Give brief description of **current** responsibilities.

Employer Name	Position	Start Date	End Date	Brief Description of Rsponsibilities

Education (degrees or other academic qualifications, schools attended, and dates):

Academic Qualification	School Attended	Start Date	End Date

Use additional sheets if necessary.